

COMMUNITY COLLEGE COUNCIL (CCC) MEETING NOTES

Wednesday, May 11, 2016

3:30 – 4:30 p.m. -- DE – ICN Room

Those in attendance included:

- ☐ Linda Allen, President, Hawkeye Community College, and CCC Member
- ☐ Brooke Axiotis, CCC and State Board of Education Member
- ☐ Bettie Bolar, CCC and State Board of Education Member
- ☐ Barbara Burrows, Chief, Bureau of Community Colleges
- ☐ MJ Dolan, Executive Director, Iowa Association of Community College Trustees
- ☐ Michael Knedler, CCC and State Board of Education Member
- ☐ Pradeep Kotamraju, Chief, Bureau of Career and Technical Education
- ☐ Mary Ellen Miller, CCC and State Board of Education Member (via conference call)
- ☐ Moudy Nabulsi, Community College Trustee, and CCC Member (via conference call)
- ☐ Paula Nissen, Consultant, Bureau of Career and Technical Education
- ☐ Eric St Clair, Consultant, Bureau of Career and Technical Education
- ☐ Jeremy Varner, Administrator, Division of Community Colleges
- ☐ Stephanie Weeks, Assistant to Jeremy Varner, Division of Community Colleges

I. Welcome and Introductions—Mike Knedler, Chair

Chair Knedler called the meeting to order at 3:30 p.m. Members and presenters introduced themselves. Chair Knedler and CCC members welcomed Bettie Bolar as a new member of the CCC, replacing Rosie Hussey. Bettie is from Marshalltown and was appointed to the State Board in May 2016. She is self-employed as the Director of the Community Foundation of Marshall County. She has also served as Vice-Chancellor of Iowa Valley Continuing Education and Training, and Director of Special Projects and Health Education for Iowa Valley Community College; and as a public health nurse. She earned her RN nursing degree from Mercy Hospital of Nursing in Des Moines; a bachelor of science (health arts) degree from College of St. Francis, Joliet, Illinois; and a master of science (higher education) from Iowa State University. Bolar has also been involved in several organizations and activities.

II. Approval of Meeting Notes—Michael Knedler

Chair Knedler asked for approval of the notes from the March 30, 2016, meeting of the CCC.

Action: Moudy Nabulsi moved and Mary Ellen Miller seconded to move to approve the meeting notes. The notes were passed unanimously by the CCC.

III. Division Updates—Jeremy Varner

A. Division Staffing

Jeremy announced that Chris Russell will be joining the division on July 1st. Chris comes to us from Marshalltown Community College (MCC) where he served as Dean of Students and Academic Affairs. He has 14 years of experience in academic administration, including 10 years as chief academic officer (CAO) for Iowa Valley Community College District (IVCCD). In addition to a passion

for serving students, he has a wealth of experience with statewide academic issues, having served on the arts and sciences and career and technical education deans groups, the CAOs group, and on numerous statewide committees. Prior to moving into administration, Chris taught mathematics, chaired the mathematics department, and had terms as chair of the faculty senate and the college's education association. He has a Ph.D. from Iowa State University in Higher Education and degrees in mathematics. With the division, he will serve as program quality consultant responsible for community college program approval, including the community college program and common course numbering management system and provide leadership on academic affairs.

B. Community College Leadership Bulletin (CCLB)

As always, the bulletin is a good way to stay current on DE initiatives. The summer issue will be coming soon and sent to CCC members electronically. If you missed an issue, past bulletins are posted on the DE web site. <https://www.educateiowa.gov/adult-career-and-community-college/publications>

C. Update on House File 2392—Career and Technical Education (CTE) Bill

The legislation, House File 2392, builds upon the recommendations released this past fall by the Secondary Career and Technical Education (CTE) Task Force, and marks the first major revision to CTE policy in Iowa since 1989. The CTE reform initiative, which focuses on middle and high school students, is in line with the Future Ready Iowa initiative launched by Governor Branstad and Lt. Gov. Reynolds this last fall. The initiative focuses on ways to continue building Iowa's talent pipeline and close the skills gap so that more Iowans have quality career opportunities and employers have the skilled workforce they need. This legislation will help achieve the Future Ready Iowa goal that 70 percent of Iowans in the workforce have education and training beyond high school by 2025.

The bill contains two divisions; Division I focuses on career and academic plans and division II on career and technical education and work-based learning programs. Division I proposes changes to Iowa Code chapter 271, section 61 which aims to help students identify college and career goals and the coursework and activities which will assist them in achieving those goals.

The State Board of Education is authorized to adopt standards for the career guidance system through administrative rules, which will go to the State Board on June 11, 2016. Soon after, the department will develop an application process for vendors to seek approval for inclusion on a list of approved career information and decision-making systems.

Division II revises several sections of Iowa Code, primarily chapter 258 – Vocational Education, but also chapters 256, 260C, and 261E. The six CTE services areas are maintained, but revised to align with the national Career Clusters® framework. Much of chapter 258 is modified to align with Secondary CTE Task Force recommendations. This includes repurposing of a long-dormant concept of regional partnerships, which going forward will be referred to as Regional Career and Technical Education Planning Partnerships.

These partnerships will consist of districts, community colleges, business and industry, and other community stakeholders and will assist in providing for the effective, efficient, and economical delivery of high-quality secondary CTE programming. State vocational education reimbursement funds will be reassigned to regional planning partnerships for expenditure on operational costs.

Authority is granted to the State Board of Education and Director of the Department of Education to establish standards for CTE service areas, regional CTE Planning Partnerships, career academies and regional centers, and authorizes the director to facilitate the process established by the State Board for implementation of regional planning partnerships.

The Department has up to 180 days after the bill is signed into law to draft rules for the programs outlined in Division II. The Department will meet with key stakeholders and hold listening sessions this summer and fall to seek input as proposed rules are developed.

D. Faculty Standards Task Force (FSTF) Update

The FSTF will be meeting again on May 31, 2016. The unveiling of the Faculty Qualifications Guide will take place at this meeting. The Higher Learning Commission (HLC) is pleased with the guidelines. The rules will be presented to the CCC and State Board in August.

IV. Iowa Association of Community College Trustees (IACCT) Update—MJ Dolan, Executive Director, IACCT

- 2016 Legislative Session: MJ noted that the session is over. Zero funding increase except for \$30.5M in state general aid. Those dollars will not pay for health insurance.
- IACCP Retreat: The Iowa Association of Community College Presidents (IACCP) will hold their annual retreat on June 7-9, 2016. President Terry Murrell, Western Iowa Tech Community College, will be heading up the retreat this year.
- CTE Bill: MJ expressed her elation for the CTE Bill and WIOA legislation, and she expressed kudos to the Department for their hard work on both of these important endeavors.
- FRI Summit: MJ indicated the Future Ready Iowa (FRI) Summit was held on April 19, and was a good event. Not a clear action plan, but good session.
- IHUM Consortium Project: Hawkeye Community College was awarded a \$15M grant from the US Department of Labor. Grant funds will be used statewide to create more than 45 additional training certificates in the IHUM (Information, Technology, Healthcare, Utilities, and Manufacturing) targeted areas.
- EMSI: MJ recognized Paula Nissen and her entourage, the Department of Education and Iowa Workforce Development, regarding their presentations on EMSI (Economic Modeling Specialists International).
- ACCT Special Summit: The American Association of Community College Trustees (ACCT) is convening a special summit on campus security on June 13-14, 2016, in Portland, Oregon. They are sharing things they learned after the tragic shooting at Umpqua Community College in Portland last fall.

V. Community College Appointment to the Iowa Energy Center Advisory Council—Jeremy Varner

Pursuant to Iowa Code chapter 266.39C, the State Board of Community Colleges appoints a representative from one of Iowa's community colleges to the Iowa Energy Center Advisory Council. President Val Newhouse, Iowa Lake Community Colleges, term expired on April 30, 2016. The IACCP recommended that President Newhouse continue to serve another four-year term on the advisory council.

Motion: Brooke Axiotis moved and Moudy Nabulsi seconded to recommend that the State Board reappoint President Newhouse to the Iowa Energy Center Advisory Council for a four-year term expiring on April 30, 2020.

Vote: The motion carried unanimously.

VI. Iowa Community Colleges Certified Budget Report: Fiscal Year 2017—Barbara Burrows and Eric St Clair

Background: Iowa Code section 260C.17 authorizes the State Board to review the proposed budget for each community college and either grant approval or return the budget without approval with comments of the State Board. An unapproved budget shall be resubmitted to the State Board for final approval.

The State Board has statutory responsibility for approval of the community college certified budgets. The annual certified budget report is prepared by the Department each year in an effort to provide the State Board of Education with background information necessary to review and approve these budgets.

Barbara Burrows and Eric St Clair reported that the Certified Budget Report is prepared annually by each community college. Each college has specific steps that it follows in order to prepare this report and to submit it to the controlling county auditor by March 15 of each year. In January, the valuation reports are available from the county auditors to use as a basis for tax revenue estimates. In preparing the Certified Budget Report, historical year numbers are verified, current year numbers are re-estimated, and the next fiscal year numbers are estimated. Once the Certified Budget Report is prepared, it is filed with the community college board. After filing with the community college board, a public hearing is set.

The date for the public hearing must be published no sooner than 20 days before the hearing and no later than 10 days before the hearing. At that public hearing, any comments from the public are heard and the board votes to accept the budget. If adopted by the board, the budget is filed with the controlling county auditor. To prepare the Certified Budget Report for the State Board of Education, each college sends in its certified budget to the Division of Community Colleges. Each college's certified budget is included separately in the report and data from all 15 community colleges are combined to form a statewide total table.

CCC member and president of Hawkeye Community College, Linda Allen, also answered questions regarding the budget process, financial issues facing community colleges, and the challenges that the current economic situation presents for fiscal year 2017 and beyond.

In accordance with the Iowa Code, Chapter 24.17, the 15 community colleges have published their local board approved fiscal year 2017 budgets. In accordance with the Iowa Code, Chapter 260C.17, the community colleges request the State Board of Education's approval of their individual budgets. The Department of Education's Division of Community Colleges recommends approval of the Certified Budget Report by the CCC.

Motion: Mary Ellen Miller moved and Linda Allen seconded to move that the State Board approve the Iowa Community Colleges Certified Budget Report: Fiscal Year 2017.

Vote: The motion carried unanimously.

VII. Future Ready Iowa (FRI) Portal Demonstration—Paula Nissen

Paula gave a detailed demonstration of the FRI portal, Iowa's Career Coach. Iowa's Career Coach is designed to help individuals find a career by providing the most current location data on wages, employment, job postings, and associated education and training. The site is sponsored by the Department of Education and Iowa Workforce Development.

<https://iowa.emsicareercoach.com/>

VIII. For the Good of the Order

The meeting was adjourned at 4:30 p.m. The next face-to-face meeting will be held on Wednesday, August 3, 2016, 3:30 – 5:00 p.m., at the Department of Education's ICN Room. Jeremy Varner indicated that a presentation will be made in August regarding Voluntary Framework of Accountability (VFA).